

Ascot Avenue Community Daycare

Minutes from Annual General Meeting | October 27th, 2021

Present (20)

- Board Directors (4): Jenna Niven, Leo Dias, Oluwafemi Adebule, Sarah Orr
- Management Team (4): Mona Ostovar, Teresa Gabriele-Peak, Miranda Wu, Cathy O'Toole
- Members (10): Jasmine Gold, Akua Joseph, Michael Urban, Claudia Marchesano, Scott Dodds, Ava Nguyen, Andrea Paras, Katherine Friesen, Claire Schouten, Hammer
- Staff (1): Delia Panameno
- Guests (1): Mary Peddie (Consultant, Child Services – City of Toronto)

Regrets

- Board Directors (1): Renata Axler
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1. Welcome & Introductions (Leo Dias)

- a. Leo called the meeting to order and introduced the Ascot board directors
- b. Leo made opening remarks and introduced the agenda

2. Ascot Highlights & Plans (Mona Ostovar, Teresa Gabriele-Peak, Miranda Wu)

- a. Mona introduced herself as the Executive Director and outlined the priorities and plans for Ascot
- b. Teresa and Miranda introduced themselves and provided updates on their sites (Oakwood and Regal Road, respectively), including enrollment & capacity, staffing and upcoming initiatives

3. Auditor's Report for 2020 (Cathy O'Toole)

- a. Cathy presented an overview and shared the results of the 2020 audit, conducted by Stephanie Chung of Pennylegion Chung LLP
- b. **Motion 1**
 - Purpose: To approve the Auditor's Report for Ascot's fiscal year 2020
 - Moved by: Sarah Orr
 - Seconded by: Oluwafemi Adebule
 - Objections: None
 - Abstentions: None
 - Result: Carries unanimously

4. Appointment of Auditor for 2021 (Leo Dias)

- a. Leo provided the background on Stephanie Chung (of Pennylegion Chung LLP) having conducted Ascot's audits since 2014
- b. **Motion 2**

- Purpose: To appoint Pennylegion Chung LLP as Ascot’s auditor for 2021
- Moved by: Leo Dias
- Seconded by: Jenna Niven
- Objections: None
- Abstentions: None
- Result: Carries unanimously

5. Amendment of Ascot By-Laws (Leo Dias)

- Leo outlined the proposal to amend the Ascot by-laws to allow non-member directors to join the board
- Motion 3**
 - Purpose: To amend Ascot’s by-laws to allow non-members to be elected as board directors.
 - Moved by: Leo Dias
 - Seconded by: Sarah Orr
 - Objections: None
 - Abstentions: None
 - Result: Carries unanimously

6. Nominating & Electing New Director (Leo Dias)

- Motion 4**
 - Purpose: To elect Scott Dodds to the Ascot board of directors
 - Moved by: Sarah Orr
 - Seconded by: Jenna Niven
 - Objections: None
 - Abstentions: None
 - Result: Carries unanimously

7. Open Discussion / Q&A

- Michal Urban asked about when Oakwood’s hours would be extended to start at 7:30am
 - Teresa clarified that significant extra staffing is required to support this (e.g. runners, cleaners), as well as challenges in staffing the extra hours in a unionized context; would require 3 additional staff
 - Decision to extend the end hours was based on parent and family feedback
 - If COVID-19 restrictions change such that parents/families are welcome in the building
 - Bottom line: At this point, not yet considering extension to 7:30am start
- Michael Urban asked about the “No Leaving Stroller” policy
 - Teresa clarified that this is still not permitted

8. Adjournment

a. **Motion 5**

- Purpose: To adjourn the meeting
- Moved by: Leo Dias
- Seconded by: Sarah Orr
- Objections: None
- Abstentions: None
- Result: Carries unanimously